### **Privacy Policy**

# CanDo Information Technology (CanDo I.T.)

Cando I.T. is an ISP providing valuable Internet access, products and services to its subscribers and other Internet users. Cando I.T. provides web surfers with applications, information, and links to make the Internet experience more productive and fun. Cando I.T. respects the privacy of every individual who uses the Cando I.T. Site/Services. This Privacy Policy provides notice of the standards and terms under which Cando I.T. protects such privacy. This Privacy Policy provides notice of our information collection practices and of the ways in which your information may be used. This policy may change from time to time, so please check back periodically to review this information.

### Personally-Identifiable Information:

In providing services to you through the Cando I.T. Site/Services, Cando I.T. May collect personally identifiable information, such as your e-mail address, name, home or work address or telephone number. In other instances, Cando I.T. collects anonymous demographic information that is not unique to you, such as your ZIP code, age, gender, preferences, interests and favorites. Cando I.T. receives personal information from users of the Cando I.T. Site/Services only when such information is provided voluntarily, such as when users login, register or enroll for services, send e-mail to us, post other communications, or provide credit card information for a purchase from Cando I.T. or a third party.

When you provide personally-identifiable information through the Cando I.T. Site/Services, it will be used to fulfill your specific request. Absent any instructions from you, Cando I.T. may use information you provide to inform you about additional services and products offered by Cando I.T. and other goods and services providers with whom Cando I.T. has relationships. Cando I.T. will not, however, sell or trade your personally identifiable information unless authorized or legally required to do so. Cando I.T. does not associate sensitive data, such as your race, religion, or political affiliations, with personally identifiable information. Cando I.T. takes precautions to segregate any sensitive data you may provide that reference your race, religion, sexual orientation, ethnicity or political affiliations.

In those instances when you may provide Cando I.T. with credit card or other ordering

information via the web, Cando I.T. protects and secures this information by employing commercially customary web-based security and encryption protocols, examples of which include Secure Socket Layer (SSL) and Secure Electronic Transaction (SET). On those sites where you voluntarily offer any feedback, data, answers, questions, comments, suggestions, ideas or the like, Cando I.T. will treat that portion of the information as non-confidential and nonproprietary and, except as otherwise expressed in this privacy statement, Cando I.T. assumes no obligation to protect such information from disclosure.

Although Cando I.T. takes commercially reasonable steps to protect your information, please keep in mind that if you directly disclose personally identifiable information or personally sensitive data through communications services, such as chats, communities, instant messaging, or other services provided by Cando I.T. or third parties, this information may be collected and used by others. Cando I.T. encourages you to review the privacy statements of websites you choose to view so that you understand how those websites collect, use and share your information. Cando I.T. is not responsible for the privacy statements or other content with respect to any third party websites.

## Generic Information:

In general, Cando I.T. gathers some generic information automatically. Generic information does NOT reveal the identity of the visitor. It usually includes information about the Internet address assigned to your computer, the number and frequency of visitors, and the parts of the Cando I.T. Sites/Services visited or utilized. Cando I.T. gathers this information for the limited purpose of determining customer service and website needs. We accomplish this by using certain technologies, including "cookies" (a technology that can be used to provide the visitor with tailored information about Cando I.T. services). Cando I.T. does not combine information collected in this way with any personally-identifiable information. You can set your browser to notify you when you receive a cookie and you can refuse it.

### Cando I.T. Hosted Applications:

Information that you disclose in a public space, including on any application hosted by Cando I.T. is available to anyone else who visits that space. Cando I.T. cannot safeguard any information you disclose in these locations. Additionally, Cando I.T. websites contain links to sites that belong to third parties unrelated to Cando IT. Cando I.T. cannot protect any information you may disclose in these sites and recommends that you review the privacy policy statements of those sites you visit.

## **Exceptions and Limitations:**

Notwithstanding the foregoing and in compliance with applicable laws, Cando I.T. cooperates fully with state, local, and federal officials in any investigation relating to any content (including personal or private electronic communications transmitted to Cando IT) or purported unlawful activities of any user of the Cando I.T. Site/Services. For the limited purposes of accomplishing such cooperation and measures and in compliance with applicable laws, Cando I.T. may be required to disclose personally identifiable information. In addition, Cando I.T. may elect to monitor the areas of communication of any kind (i) to satisfy any law, regulation, or government request; (ii) if such disclosure is necessary or appropriate to operate Cando IT; or (iii) to protect the rights or property of Cando I.T. or others. Cando I.T. reserves the right to sell or transfer your information (including , but not limited to name, address information, and other information you provided to Cando IT) to a third party that may purchase Cando IT's operations or assets, provided such acquirer agrees to adhere to the terms and conditions of this Privacy Policy.